

LISTA DE ASISTENTES

Manuel García Sánchez (Coordinador)

Cristina López Bravo (Secretaría)

Rebeca P. Díaz Redondo

Alberto Gil Solla

Roberto López Valcarce

M^a Soledad Torres Guijarro

EXCUSAN ASISTENCIA

José Ramón Fernández Bernárdez

Martín Llamas Nistal

Mónica Fernández Barciela

Acta da sesión ordinaria da Comisión Académica do Programa de Doutoramento DocTIC da Universidade de Vigo, **de seis de maio de dous mil dezanove**, reunida ás 10:00h, na Sala A010 (acristalada) da Escola de Enxeñaría de Telecomunicación.

O luns, día 6 de maio de 2019, ás 10:00h, da comezo a sesión ordinaria de Comisión Académica do Programa de Doutoramento DocTIC, cos asistentes que figuran á marxe, sendo presidida polo catedrático D. Manuel García Sánchez, e actuando como secretaria a profesora Dna. Cristina López Bravo.

A orde do día contén os seguintes puntos:

1. Informe do coordinador.
2. Aprobación, se procede, de actas anteriores.
3. Autorización, se procede, das solicitudes de prórroga dos estudos de doutoramento.
4. Aprobación, se procede, das datas, procedemento e criterios de avaliación correspondentes a Avaliación Anual do curso 2018/19.
5. Aprobación, se procede, da admisión a trámite da Tese de Ahmed Tarek Abdelfattah Mohamed Dahroug; aprobación, se procede, da proposta de tribunal e outros trámites relacionados.
6. Asuntos de trámite.
7. Rogos e preguntas..

Punto 1. Informe do coordinador.

O coordinador informa sobre as actividades relacionadas coa avaliación anual dos estudantes do programa e sobre a nova edición de premios de doutoramento.

Xornada de preparación da avaliación anual

Foi comunicado aos alumnos do doutoramento as datas e duración da xornada preparatoria da avaliación anual. A xornada consistirá na elaboración en grupo dun póster a partir dun artigo previamente seleccionado.

Solicitud de proposta de membros participantes nas comisións que outorgan os premios de doutoramento para o presente curso

Recibiuse a solicitude da proposta de membros participantes. A petición será trasladado os directores de tese do programa. A proposta final, será aprobada pola CAPD antes do día 14 de xuño, data límite para remitir á EIDO a proposta.

Punto 2. Aprobación, se procede, de actas anteriores.

Non habendo alegacións, apróbanse por asentimento, a acta da sesión do 12 de abril de 2019.

Punto 3. Autorización, se procede, das solicitudes de prórroga dos estudos de doutoramento.

Autorízanse as solicitudes de prórroga dos seguintes alumnos:

- Juan Eloy Espozo Espinoza
- Silvia García Méndez
- MennaAllah Maged Moustafa Kamel
- David Pérez Cabo
- Carmelo Branimir España Villegas
- Elías Fernández Domingos
- Mina Namaziesfanjani
- Anxo Tato Arias

Punto 4. Aprobación, se procede, das datas, procedemento e criterios de avaliación correspondentes a Avaliación Anual do curso 2018/19.

Apróbanse por asentimento as datas, procedemento e criterios de avaliación correspondentes ao curso 2018/19 que se recollen no Anexo I deste documento.

Punto 5. Aprobación, se procede, da admisión a trámite da Tese de Ahmed Tarek Abdelfattah Mohamed Dahroug; aprobación, se procede, da proposta de tribunal e outros trámites relacionados.

Apróbase a derradeira versión do Plan de Investigación do alumno Ahmed Tarek Abdelfattah Mohamed Dahroug.

Apróbase recoñecer as seguintes actividades formativas do alumno:

- Artigos en revistas internacionais: *Using dates as contextual information for personalized cultural heritage experiences* (Enviado).
- Comunicacions en congresos internacionais: *Semantic Representation of Information by Ontological Networks to Improve Knowledge Management in Higher Education, 10th International Joint Conference on Knowledge Discovery, Knowledge Engineering and Knowledge Management (IC3K)*.

Apróbase a avaliación anual do alumno correspondente ao curso 2018/19.

Compróbase o cumprimento dos requisitos establecidos na memoria do programa para a defensa da tese de doutoramento. Ten aprobadas as avaliacións anuais dende o curso 2016/17 ate o actual. Tamén ten realizadas as actividades formativas obrigatorias:

Actividade Obrigatoria	Evidencias do documento de actividades
1. Defensa do Plan de Investigación.	Ten defendido o Plan de Investigación dende o curso 2016/17, tal e como figura baixo o epígrafe “Outros méritos de investigación”.
2. Preparación dunha comunicación científica internacional.	Ten un artigo enviado a unha revista científica internacional segundo figura no epígrafe “Artigos en revistas internacionais”
3. Envío de artigos a congresos científicos”	Ten feito unha comunicación segundo figura no epígrafe “Comunicacións en congresos internacionais”

Apróbase a admisión a trámite da Tese de Ahmed Tarek Abdelfattah Mohamed Dahroug, titulada “*Semantic modeling and reasoning to promote serendipity and situational curiosity in digital cultural heritage experiences*” dirixida polos profesores Martín López Nores e José Juan Pazos Arias.

Apróbase a proposta de tribunal formado por:

	Apelidos e Nome	Universidade ou Institución	Proposta
1	Juan Ramón Velasco Pérez	Universidad de Alcalá	Presidente/a
2	Alberto Gil Solla	Universidade de Vigo	Secretario/a
3	Silvia González Soutelo	Universidad Autónoma de Madrid	Vocal
4	Jack Fernando Bravo Torres	Universidad Politécnica Salesiana (Ecuador)	Suplente
5	Yolanda Blanco Fernández	Universidade de Vigo	Suplente
6	Esteban Ordoñez Morales	Universidad Politécnica Salesiana (Ecuador)	Suplente

Punto 6. Asuntos de trámite.

Apróbase, por asentimento, a admisión da solicitude de baixa temporal de:

- José Antonio Araque Gallardo, dende o 29/04/2019 ata o febreiro de 2020.
- María Jesús Domínguez Martínez, dende o 2 de maio de 2019 ata o 30 de setembro de 2019.

Apróbase, por asentimento, conceder un ano de prórroga ó alumno Fernandes de Macedo para a obtención do certificado de inglés B1.

Punto 7. Rogos e preguntas.

Rógase que se traslade á EIDO a actualización da lista de documentos que é preciso entregar para solicitar a admisión a trámite dunha tese de doutoramento, xa que ó parecer estase solicitando a aceptación por escrito dos/as coautores/as de que o doutorado/a presente o traballo como parte da súa tese, aínda que a tese non sexa por compendio de artigos.

Non habendo máis asuntos que tratar, levántase a sesión.

A Secretaria

O Presidente

Cristina López Bravo

Manuel García Sánchez

Anexo I

Procedure for the Evaluation of the RESEARCH PLAN or ANNUAL DEFENCE

PhD Program on Information and Communications Technology of the University of Vigo

Academic year 2018-2019

Approved by the Academic Committee (CAPD)

General Considerations:

1. This activity is compulsory for all the students enrolled in the academic year.
2. The working language is English.
3. A rubric for evaluation is approved by the Academic Committee of the PhD program (CAPD). This rubric will be used for all students. Nevertheless, evaluation committees will take into consideration the actual dedication of the students: Full-time students, Part-time students, etc. This rubric is in Annex 1.
4. This rubric will be completed by the Evaluation Committee, and by the advisor(s) of the thesis. In case of more than one advisor, all advisors must agree on a single rubric.
5. The Evaluation Committee will propose a Score to the Academic Committee of the PhD Program. CAPD will be in charge of delivering the final score.
6. There will be four Evaluation Committees:

Committee no 1

- Antonio Pena Giménez
- Rebeca Díaz Redondo
- Manuel Caeiro Rodríguez

Committee no 2

- Cristina López Bravo
- Eduardo Rodríguez Banga
- Juan Carlos Burguillo Rial

Committee no 3

- Pedro S. Rodríguez Hernández
- Inés García-Tuñón Blanca
- Manuel Ramos Cabrer

Committee no 4

- María Soledad Torres
- Manuel Fernández Veiga
- Martín López Nores

7. Each student will be assigned to one of the evaluation committees. This assignment is made by the CAPD.

Evaluation procedure and calendar:

- a. All students must prepare a poster. The pdf file of the poster must be uploaded to the faitic server by **14:00 (CET) of May 27, 2019, Monday**. DocTIC will be in charge of the printing of the poster for those students who will attend the session.
- b. Those students unable to attend the workshop will contact the DocTIC coordinator (doc_tic@uvigo.es) by **May 15, 2019, Wednesday** explaining the reason for his/her absence. Upon acceptance, one member of the corresponding evaluation committee will contact the student in order to set up an appointment by Skype. The students will receive the instructions about how the evaluation will be conducted. These students do not have to send the slide.
- c. The advisors must upload one rubric by **May 27, 2019, Monday** to the faitic server.
- d. Students attending the evaluation day must send one slide of the poster presentation (just 1 page in landscape orientation) by **14:00 (CET) of June 3, 2019, Monday**.
- e. The evaluation by the committees will take place during the poster sessions of the workshop (**June 6, Thursday and June 7, Friday**).
- f. The evaluation committees will deliver the score by **June 17, 2019, Monday**. Those students who fail will be granted with a two-week period to correct the observed deficiencies. Final scores will be delivered to the CAPD by **July 12, 2019, Friday**.
- g. There will be 1 Best Poster Award that will be selected based on student voting.

Instructions for the preparation of the material

POSTER LAYOUT

- Poster orientation should be portrait (vertical).
- Poster size should be A0 (841 mm x 1189 mm).
- The title should be ideally in ALL CAPITAL LETTERS, 72 pt. font. Author, Thesis Advisor(s) and affiliation should be in 42 pt. font
- Use colour for highlighting and to make your poster attractive.
- Use pictures, diagrams, figures, etc., rather than only text wherever possible.
- Minimum font size for all text: 24 pt.
- Sections to be included:
 - Motivation of the work
 - Thesis Objectives
 - Research Plan
 - Results & Discussions (if available yet)
 - Next Year Planning
 - References

POSTER SPOTLIGHT PRESENTATION

At the beginning of each Poster session, the students will have the opportunity to show 1 (ONE) slide in landscape orientation MAXIMUM to focus attention on the topic of their poster. Please note that this slide is not meant to cover the whole research, BUT ONLY HIGHLIGHT THE MAJOR GOALS OF THE THESIS WORK.

This slide (in a pdf file) must be uploaded to the faitic server.

Annex 1

Academic year 2018-2019 EVALUATION RUBRIC

PhD Program on Information and Communications Technology of the University of Vigo

Objective: Evaluation of the research activities carried out and defence of the research plan for the coming year. Precisely, it will be assessed the ability to effectively communicate scientific concepts and ideas to a scientific audience. The evaluation committee evaluates this requirement for all PhD candidates annually. This rubric will be completed by the evaluation committee and by the advisor(s)

Name of student: _____

Date of exam: _____

Name(s) of reviewers: _____

Signatures:

Criteria	Good	Fair	Poor	SCORE
----------	------	------	------	-------

General (Layout of the poster)	Poster is organized correctly and clearly written.	Majority of poster is organized correctly.	Poster is not organized properly.	
Poster Format	Appropriate content is in each section of poster.	Appropriate content found in majority of sections, but some information is misplaced. Some sections require additional clarification.	Majority of the information is placed in wrong section or missing.	
Data Presentation in Tables and Figures	Data are presented clearly and accurately in tables & figures	Data presentation may be incomplete or lacking clarity.	Data presentation in tables and figures is incomplete and lacks clarity.	
References	Appropriate references and format	Some inappropriate citations and Format.	Few/zero citations listed.	

<p>Motivation of the work Background & Technical Need</p> <p>Putting research in the context of the field</p>	<p>Clear description of the long-term technical goals will this work serve.</p>	<p>Fair description of the long-term technical goals will this work serve.</p>	<p>Poor description of the long-term technical goals will this work serve.</p>	
<p>Objectives & Expected Significance</p>	<p>Clear statement of the question(s) that will be addressed.</p>	<p>Vague/unclear statement of the question(s) that will be addressed.</p>	<p>Statement of the question(s) that will be addressed is absent.</p>	
<p>Research Plan Description of experimental/theoretical approach and analysis</p> <p>Next year planning</p> <p>Planning of publications (conference and journal papers)</p>	<p>Clear description of the research strategy</p>	<p>Fair description of the research strategy</p>	<p>Poor or absent description of the research strategy</p>	
<p>Analysis/interpretation of (preliminary) results Plan for placing results obtained into current state of the field</p> <p>Analyzed and interpreted research results/data effectively</p>	<p>Clear description of the expected results and plan for evaluating the results</p>	<p>Fair description of the expected results and plan for evaluating the results</p>	<p>Poor or absent description of the expected results and plan for evaluating the results</p>	

Critical Thinking: Demonstrated capability for independent research in the area of study, significant expertise in the area, and ability to make original contributions to the field	Good	Fair	Poor	
--	------	------	------	--

Quality of Communication(*): Communicated research results and implications clearly and professionally in both (a) written and (b) oral form.	Good	Fair	Poor	
---	------	------	------	--

(*) The advisors should only take into account the quality of written communication

Overall Assessment: The assessment of the overall performance of the student based on the evidence provided in items above.

Research Plan Unacceptable NOT PASS (One or more Poor Scores)	Research Plan Acceptable PASS

Provide comments and/or suggestions mandatory in cases of poor grading, highly recommended in fair grading:

In case this is the second annual defense of the student indicate if you consider that a poster session will be needed next year

Task	Agent	Due date	Time
Preparatory Session	All	May 10, Friday	10:00-14:00
Notice of not attendance to the workshop	Student	May 15, Wednesday	
Uploading of the poster file to FAITIC	Student	May 27, Monday	
Uploading of the rubric to FAITIC	Advisor/s	May 27, Monday	
Sending of the slide	Student	June 3, Monday	
Workshop Day1	All	June 6, Thursday	09:30-14:30
Workshop Day 2	All	June 7, Friday	09:30-14:30
Delivery of rubrics	Committees	June 17, Monday	
Final scores delivering	Committees	July 12, Friday	